

## West Whitlawburn Housing Co-operative

**Management Committee Meeting of Monday 28<sup>th</sup> November 2022 at 6.30 p.m.**

**Meeting to be held in Whitlawburn Community Resource Centre**

### Agenda

Agenda Item		Type of Report
1	<b>Apologies</b>	
2	<b>Confidentiality</b>	
3	<b>Declaration of Interests</b>	
4	<b>Equalities and Human Rights</b>	
5	<b>Lorna Ravell – Employers in Voluntary Housing Committee Appraisal Process – Meeting Observation</b>	Information
6	<b>Previous Minutes</b> Management Committee meeting of 24 <sup>th</sup> October 2022	Approval
7	<b>Matters Arising from Previous Minutes</b>  Actions from Previous Meetings Report	Monitoring
8	<b>Sub Committee Minutes and Referrals</b>	
(a)	PA&R Sub Committee Minutes 22 <sup>nd</sup> August 2022	Information
(b)	Rent collection Policy	Approval
(c)	Legionella Management Policy	Approval
9	<b>Correspondence</b>	
(a)	Information	
(b)	Decision	
10	<b>Delegates Reports and Affiliated Organisation Information</b>	
(a)	Employers in Voluntary Housing (EVH) – Monthly Report And wage ballot	Decision
(b)	Glasgow West of Scotland Forum of Housing Associations (GWSF)	Information
(c)	Scottish Federation of Housing Associations (SFHA) - Updated Rent Control Briefing	Information
11	<b>Governance and Assurance</b>	
(a)	Schedule of External Submissions 2022/23	Monitoring
(b)	Management Committee Training Plan	To be updated
(c)	Governance, Recruitment and Succession Planning	Update
(d)	Director Appraisal	Information
12	<b>Regulation</b>	
(a)	SHR Landlord Group	Information
(b)	National Panel of Tenants and Service Users	Information
(c)	Notifiable Events Register	Monitoring
13	<b>Director Report and Targets</b>	Update

14 (a)	<b>Property Services</b> AMP Contract Extension	Approval
15	<b>Tenancy Services</b>	
16 (a)	<b>Corporate Services</b> DC pension rates	Approval
17 (a)	<b>Budget and Rents 2023/24</b> Budget Report	Decision
18 (a) (b)	<b>East Whitlawburn</b> Loan Finance Progress Report	Update Update
19 (a) (b)	<b>Policy Reviews</b> Career Break Policy Whitcomm Agreement	Approval Approval
20	<b>Scottish Social Housing Charter and ESSH2</b>	Update
21	<b>Any Other Competent Business</b>	
22	<b>Date and Time of Next Meeting</b> Monday 30 <sup>th</sup> January 2022 at 6.30 p.m	
	<b>Closed Session – Confidential Items</b>	

Additional items

21.

- a) Management Accounts 2022/23 Quarter 2 and covenant report
- (b) Loan Portfolio Return - in year update issued by email 22/11/2022
- (c) Standing Orders review - update following internal audit report
- (d) Tenant notification on DHN charge increase - draft for agreement
- (e) Over 65s vouchers or food bank donation