

West Whitlawburn Housing Co-operative
Management Committee Meeting of
Monday 28th August 2023 at 6.30 p.m.
Meeting to be held in Whitlawburn Community Resource Centre

Agenda

| Agenda Item | | Type of Report |
|-------------|---|------------------------|
| 1 | Apologies | |
| 2 | Confidentiality | |
| 3 | Declaration of Interests | |
| 4 | Equalities and Human Rights | |
| 5 | Health and Safety | |
| 6 | Auditor Report | |
| (a) | Annual Report and Financial Statements | Information & Approval |
| (b) | Letter of Representation | |
| (c) | Audit Summary Report & Response | |
| (d) | RSL Technical Update | |
| 7 | Management Committee Co-option | |
| 8 | Previous Minutes Management Committee meeting of 31 st July 2023 | Approval |
| 9 | Matters Arising from Previous Minutes Actions from Previous Meetings Report | Monitoring |
| 10 | Sub Committee Minutes and Referrals | |
| (a) | Performance, Assurance and Risk Sub Committee 14 th August 2023 DRAFT | Information |
| (b) | Tenant Satisfaction Survey Action Plan | Information |
| 11 | Correspondence | |
| (a) | Information | |
| (b) | Decision | |
| 12 | Delegates Reports and Affiliated Organisation Information | |
| (a) | Employers in Voluntary Housing (EVH) | Information |
| (b) | Glasgow West of Scotland Forum of Housing Associations (GWSF) | Information |
| (c) | Scottish Federation of Housing Associations (SFHA) – Draft Statement on Temporary Accommodation | Information |

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| 13 | Governance and Assurance | |
| (a) | Schedule of External Submissions 2023/24 | Monitoring |
| (b) | Management Committee Training Plan | Monitoring |
| (c) | Governance, Recruitment and Succession Planning | Information |
| 14 | Regulation | |
| (a) | GWSF Response to SHR discussion paper on Regulation of Social Housing | Information |
| (b) | GWSF letter to SHR Chair | Information |
| 15 | Director Report and Targets | Update |
| 16 | Property Services | |
| (a) | Procurement – Appointment of QS Consultant | Decision |
| (b) | Asset Management Strategy Review | Decision |
| 17 | Tenancy Services | |
| 18 | Corporate Services | |
| 19 | AGM Planning | |
| (a) | Committee Member Elections Rule 34.6 | Decision |
| (b) | Secretary's Report on Rules | Information |
| 20 | Business Plan Review | |
| | Business Plan Review Update | Information |
| 21 | Any Other Competent Business | |
| 22 | Date and Time of Next Meeting | |
| | Tuesday 26 th September 2023 at 6.30 p.m. | |
| | Closed Session – Confidential Items | |