

West Whitlawburn Housing Co-operative

Management Committee Meeting of Monday 24th October 2022 at 6.30 p.m.

Meeting to be held in Whitlawburn Community Resource Centre

Agenda

| Agenda Item | | Type of Report |
|-------------|--|----------------|
| 1 | Apologies | |
| 2 | Confidentiality | |
| 3 | Declaration of Interests | |
| 4 | Equalities and Human Rights | |
| 5 | Lorna Ravell – Employers in Voluntary Housing Committee Appraisal Process | Information |
| 6 | Previous Minutes Management Committee meeting of 27 th September 2022 | Approval |
| 7 | Matters Arising from Previous Minutes Actions from Previous Meetings Report | Monitoring |
| 8 | Sub Committee Minutes and Referrals | No items |
| 9 | Correspondence | |
| (a) | Information | |
| (b) | Decision | |
| 10 | Delegates Reports and Affiliated Organisation Information | |
| (a) | Employers in Voluntary Housing (EVH) – Monthly Report | Information |
| (b) | Glasgow West of Scotland Forum of Housing Associations (GWSF) – Fee consultation | Information |
| (c) | Scottish Federation of Housing Associations (SFHA) - Rent Control Briefing | Information |
| 11 | Governance and Assurance | |
| (a) | Schedule of External Submissions 2022/23 | Monitoring |
| (b) | Management Committee Training Plan | Monitoring |
| (c) | Governance, Recruitment and Succession Planning | Update |
| (d) | Director Appraisal | Information |
| 12 | Regulation | |
| (a) | SHR Landlord Group | Information |
| (b) | SHR Letter on Rents | Information |
| (c) | Assurance Report | Update |
| (d) | Annual Assurance Statement | Approval |
| 13 | Director Report and Targets | Update |
| 14 | Property Services | |
| (a) | Electrical Works | Approval |
| (b) | Gas Safety Policy | Approval |

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| 15 | Tenancy Services | |
| (a) | Arrears monitoring – PA&R Sub Committee | |
| 16 | Corporate Services | |
| (a) | Digital Boost Fund | Approval |
| (b) | Committee Expenses Policy | Information |
| (c) | Tenant Satisfaction Survey | Approval |
| 17 | Budget and Rents 2022/23 | |
| (a) | Financial Projections | Information |
| (b) | Tenant Consultations | Information |
| (c) | Scottish Government – Letter and MSP Visit | Information |
| 18 | East Whitlawburn | |
| (a) | Loan Finance | Update |
| (b) | Progress Report | Update |
| 19 | Policy Reviews | |
| (a) | Sustainability Policy | Approval |
| (b) | Tenant Participation Policy | Approval |
| (c) | Whitcomm Agreement | Approval |
| (d) | Fraud and Anti Bribery | Approval |
| (e) | Freedom of Information and Environmental Regulations | Approval |
| (f) | Alcohol and Substance Misuse | Approval |
| (g) | Smoke Free Policy | Approval |
| 20 | Pension Consultation Staff Responses | Update |
| 21 | Any Other Competent Business | |
| 22 | Date and Time of Next Meeting | |
| | Monday 28 th November 2022 at 6.30 p.m | |
| | Closed Session – Confidential Items | |
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